

Orientation Program for newly recruited employees, 2022



Presidency University acknowledges the non-teaching staffs as the backbone of the administration and lays ample emphasis on free and fair recruitment of the same. In 2022, a large scale recruitment drive was conducted and a total of around 116 new employees were inducted as non-teaching staff of the University after following a two-stage recruitment process including written examination and interview.

The orientation program for the newly recruited employees were held on 04.11.2022 at A.K. Basak Memorial Hall in Presidency University.

The event was graced by the auspicious presence of all the administrative heads and the employees were warmly welcomed by other officials of the University.



A very fruitful interaction followed with the new employees and certain important points regarding the code of conduct the employees should abide by during their period of service was discussed in great detail. Strict adherence to regularity and punctuality was a key point in the discussion and the employees were encouraged to make efficient use of the available resources of the university to achieve optimal output. The interests of the University were always to be kept in mind during the course of the work and was imparted paramount importance and it was also delineated how Presidency University follows a strict zero tolerance policy against discrimination of all kinds against any stakeholder associated with the University.

The indispensability of the non-teaching staff in the day to day work of the University was provided great focus and it was also discussed how attention to detail and patience are two of the most required ideals for any kind of administrative work.



The importance of transparency and equity in day to day work was stressed in great detail and it was also pointed out how important it is for all the stakeholders of the University to always strive towards achieving excellence in their performance of duties and functions.

Finally, there was a holistic discussion about the need to strictly maintain the integrity, confidentiality and privacy of university records and information to which the employees would have access in the course of their employment.

Overall, the program was a great success and it proved extremely helpful in creating a conducive and stress-free work environment for the newcomers and made them feel aligned and valuable as a part of the legacy the Presidency University holds.



